

## AS9100-PO-ADDENDUM

### **General**

As a Supplier to Gonzalez Production Systems for goods and or service(s), it is understood that the Supplier agrees to meet the following terms AS9100 requirements whenever the purchase order or request for quote specifies that the goods or service(s) are for an aerospace or defense project (or contains some similar aerospace/AS9100 reference). These requirements are to be considered as terms and conditions to all aerospace and defense purchases. It is understood that your organization agrees to meet the following stipulations which also include current AS9100 requirements (Ref: AS9100 Sec. 7.0, Para. 7.4.2.). Gonzalez will describe the product and or service to be purchased on Purchase Orders.

### **Acceptance**

This General Terms and Conditions agreement is part of the purchase order established with the supplier. Supplier's acknowledgement, acceptance of payment, or commencement of performance shall constitute Supplier's unqualified acceptance of Gonzalez Production Systems, Terms and Conditions. The acceptance of the purchase order indicates acknowledgement and automatically places supplier in agreement with all pricing and quantities.

### **Trained Personnel**

Supplier agrees to use trained personnel in processes which require the use of trained personnel (for example: Certified Welders when a Specification requires). Records must be made available for review that supports competence of personnel.

### **Quality Control Records**

Records such as inspection, calibration, test, purchased materials, special processing, engineering changes, serial numbers, final acceptance records, and other quality assurance activities shall be maintained and available for review by GPS personnel, our customers and/or regulatory agencies. Such records shall be stored for not less than (10) years.

### **Process, Product, Print or Location Changes**

Gonzalez Production Systems does not want to discourage suppliers from improving drawings, and or processes. These requested changes to drawings and processes must be transmitted to Gonzalez Production Systems with sufficient data to enable a complete evaluation of the request. Supplier shall maintain a change control system to ensure all changes to drawings, specifications and/or test methods are recorded. Any changes in Suppliers manufacturing process, materials, engineering drawings, product site of manufacture including change of Suppliers or Sub tier Supplier shall require approval by Gonzalez Production Systems authorized representative or First Article Approval by Buyer's Quality or Engineering Department. The supplier of Special Processes must process all recurring product in the same manner as the initial order.

### **Right of Entry**

Acceptance of this purchase order reserves the Right of Entry into Supplier's premises by Gonzalez Production Systems representatives, the final customer's representatives, and government authorities to perform verification activities at Suppliers premises when warranted and to assure product(s) and service(s) conform to specified requirements. Supplier shall provide Gonzalez Production Systems representatives, the final customer's representatives, and government authorities with access to all of Supplier's facilities and records relating to the performance and processing of Gonzalez Production Systems orders.

### **Counterfeit Product**

To prevent the purchase of counterfeit or suspect/unapproved products and to ensure product identification and traceability (and for other reasons), Gonzalez Production Systems may institute controls that include the requirement of Material Certificates, Certificates of Conformity, and/or other supporting documentation from its suppliers as is appropriate. These requirements may be specified on Gonzalez Production Systems Purchase Order or may otherwise be communicated to the supplier.

### **Calibration**

Equipment/gages used to measure, monitor or test product, processes or equipment/gages for acceptance to requirements must be calibrated/verified and traceable to national standards that are recognized (e.g. NIST) by the Buyer, Buyer's Customer and/or the pertinent Government/Regulatory Agency - such as the FAA. When Seller provides calibration services to Buyer, calibration certifications shall be provided per ISO17025 and/or the applicable standard.

### **Supplier Evaluation and Performance**

All Suppliers who supply raw materials, outsourced services, calibrations, testing and component parts will be monitored to evaluate performance. The "Approved Supplier List" is reviewed on a routine basis to identify suppliers who are excelling and those that are having recurring issues regarding delivery and nonconforming product or any contractual issues. Suppliers who continually fail to meet requirements will be notified of the evaluation results. It is expected that the evaluations be taken seriously and requests for corrective actions be completed and implemented in a timely manner. Failure to correct poor performance will result in removal from the active supplier list, and future purchases will be suspended or the supplier will be placed on a "Probationary Status". Positive performance will result in continuing the business relationship with Gonzalez Production Systems.

### **Sub-Tier Suppliers & Flow-Down Requirements**

Suppliers may not outsource or subcontract any product, component, service or other work for or on behalf of the Buyer to any Sub-tier Supplier without the prior written approval of Gonzalez Production Systems. Supplier acknowledges and agrees that Gonzalez Production Systems and or its customers may require the use of pre-approved sources, (such as painting, coating, heat treatment, welding and similar services). If Gonzalez Production Systems approves the use of any Sub-tier Supplier, Supplier must flow down to Sub-tier Supplier(s) any applicable Gonzalez Production Systems, statutory, regulatory, and/or AS9100 requirements including, but not limited to, requirements in any purchase order issued by Gonzalez Production Systems. All service work (such as painting, coating, heat treatment, welding and any other services) performed by a Sub-tier Supplier must strictly comply with all Gonzalez Production Systems, regulatory, statutory, and final customer requirements.

### **Quality and Delivery**

Material, process certificates and certificates of conformity may be required with shipments. These requirements will be specified on Gonzalez Production Systems Purchase Order or may otherwise be communicated to the supplier. By providing the shipment the supplier confirms that the products comply with the purchase order requirements. Gonzalez Production Systems expects 100% on time delivery. Supplier shall strictly adhere to the shipment, delivery or completion schedules specified in the purchase order. In the event of any anticipated or actual delay supplier shall promptly notify Gonzalez, stating the reasons for the delay and the actions being taken to overcome and minimize the delay, and provide Gonzalez with a recovery schedule.

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### **Premium Freight**

Whenever there is a reason that the Supplier is behind schedule to the due date as agreed upon not caused by Gonzalez Production Systems, premium freight will be at the Supplier's expense. Supplier will be required to notify GPS if for any reason they must expedite the order to GPS.

### **Inspection and Non-Conforming Product**

Supplier shall inspect products prior to shipment to Gonzalez Production Systems. Non-conforming material will not be shipped to Gonzalez Production Systems without prior written consent. Gonzalez Production Systems must be immediately notified should the supplier determine that product shipped to Gonzalez Production Systems is non-conforming. Non-conforming product that can be returned to engineering configuration within the normal process flow shall be reworked prior to submitting to Gonzalez for review with Gonzalez Production Systems approval. If requested by Gonzalez purchasing or quality representative, the supplier shall provide corrective action on failures or non-conformances of supplier's